Institute of Advanced Technology at Rockdale County High School

I A T

2014-2015

Handbook & Code of Conduct

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Academy Overview

The Institute of Advanced Technology at Rockdale County High School features a curriculum designed for students with a keen interest in and talent for technology. Students attending the Institute of Advanced Technology at Rockdale County High School take core academic courses as well as technology elective courses from the career strand: information technology. The Rockdale Institute of Advanced Technology combines academic and technical training that prepares students for a variety of post-graduation choices: college/university studies, advanced technology training, or entry-level jobs.

Vision

The Institute of Advanced Technology at Rockdale County High School vision is to create an engaging learning environment that will improve, grow, involve, and inspire all students toward advancing their education and abilities, which in turn will prepare them to live and work in a global community.

Our vision calls for:

1. All Institute of Advanced Technology at Rockdale County High School students to graduate with multiple options for success in college and post-secondary career opportunities. A rigorous, college preparatory curriculum integrated with IT Academy career technical education (CTE) pathways will prepare all students to graduate ready to succeed in college, with skills and knowledge required for entry-level jobs in Information Technology industry sector.

2. The Institute of Advanced Technology at Rockdale County High School is an active part of the Rockdale community. This is evident through peer tutoring relationships, working with community organizations, and volunteering within the neighborhood. Our parent committee provides an entry point for parents to participate actively in the school community. Business partners provide students with real-world experiences through internships and work experience.

3. The Institute of Advanced Technology at Rockdale County High School is an innovative learning community built upon best practices revealed by decades of research on high school redesign. To ensure success for our diverse group of students, the faculty and staff will commit to the following:

- Active belief that our students are our customers - like any smart business, we will maximize the benefit to our customers with all available resources

- Active belief that all students can learn and "failure is not an option"

- Recruit a diverse faculty that is representative of our student body

- Differentiate instruction to meet the needs of all learners

- Provide access to rigorous standards-based instruction with high expectations for all students

- Use project-based learning and performance-based assessment to create relevant and engaging learning experiences for students

- Participate in job-embedded professional growth that includes discussion of current research, examination of student work and performance data, and improvement of professional practice

- Practice distributed leadership structures within professional learning communities focused on student achievement

Mission

The mission of the Institute of Advanced Technology at Rockdale County High School is for educators to challenge and provide students with knowledge, skills, and values that will enable them to live effectively, productively, and gratifyingly in our continuously changing world. Our overall goal is to support each student in reaching his or her full potential as a world citizen.

How It Works

The Institute of Advanced Technology at Rockdale County High School is an IT academy for the students of the Rockdale County Public School System. Rockdale Institute of Advanced Technology offers the Programming and Web and Digital Design pathways under the Information Technology cluster for the students of Rockdale County. All 9th grade students will take Introduction of Digital Technology. Upon successful completion of this course, students will select their pathway.

Application Process

Students in 8th grade must complete:
- ✓ **High School Specialty and Choice Application** and submit to:
  Student Registration
  1143 West Avenue
  Conyers, GA 30012

- ✓ A typed, 12 pt. font essay on designated topic

- ✓ Three recommendations from a Math, Science, and Technology / Business teacher

- ✓ An interview with the Institute of Advanced Technology Panel *(Interviews will only be scheduled for applicants with a complete application packet which includes essays and recommendations)*

- ✓ Students and parents must sign the Institute of Advanced Technology Student and Parent Agreements

- ✓ If there are more eligible applicants than space available students will be selected via a random lottery drawing.

Bell Schedule

1st /2nd period	8:05 a.m. – 9:35 a.m.
3rd/4th period	9:41 a.m. – 11:11 a.m.
5th/6th period	11:17 a.m. – 1:29 p.m.
1st lunch	11:11 a.m. – 11:36 a.m.
2nd lunch	11:39 a.m. – 12:04 p.m.
3rd lunch	12:07 p.m. – 12:32 p.m.
4th lunch	12:35 p.m. – 1:00 p.m.
5th lunch	1:03 p.m. – 1:29 p.m.
7th/8th period	1:35 p.m. – 3:05 p.m.

Rockdale County Public Schools Calendar

Jul. 21 - 25 | Pre-Planning Days
Jul. 28 | First Day of School for Students

Aug. 22 | 20 Days

Sept. 1 | Labor Day Holiday
Sept. 8-12 | Conference Week
Sept. 22 | 40 Days

Oct. 6-10 | Fall Intercession
Oct. 27 | 60 Days

Nov. 4 | Election Day & Professional Learning Day
Nov. 24-28 | Thanksgiving Break

Dec. 2 | 80 Days
Dec. 22-31 | Semester Break

Jan. 1 | New Year's Day Holiday
Jan. 2| Semester Break
Jan. 5 | Teacher Workday
Jan. 14 | 100 Days
Jan 19 | Martin L. King, Jr. Holiday

Feb. 2-6 | Conference Week
Feb. 12 | 120 Days
Feb. 16-20 | Winter Intercession

Mar. 13 | Teacher Workday
Mar. 20 | 140 Days

April 6-10 | Spring Intercession
April 24 | 160 Days

May 22 | Last day of School- 180 Days
May 25 | Memorial Day (staff holiday)
May 26-27 | Post Planning Days

Testing at Rockdale County High School

First Semester

DATE	TEST	GRADES
Aug 18-22, 2014	GA Milestones Mid-Month & EOCT Retests Online	9-12
Sept 8-12, 2014	GHSGT-retest (M-ELA, T-Math, W-SS, TH-Sci, F-Makeup)	12
Sept 15-19, 2014	GA Milestones Mid-Month & EOCT Retests Online	9-12
Sept 24-Oct 2, 2014	BENCHMARK WINDOW #1- Excludes Math	1-12
Sept 24-25, 2014	GHSWT (W-Test, Th-Makeup)	11*, 12
Oct 15, 2014	PSAT	9, 10, 11
Oct 20-24, 2014	GA Milestones Mid-Month & EOCT Retests Online	9-12
Oct 25, 2014	ACT – Heritage High School	11, 12
Nov 3, 5-7, 2014	GHSGT (Winter retest) (M-ELA, T-Math, W-SS, TH-Sci, F-Makeup)	12
Nov 8, 2014	SAT – Salem High School	11, 12
Nov 11, 2014	PLAN	10
Nov 17-21, 2014	GA Milestones Mid-Month & EOCT Retests Online	9-12
Dec 8-11, 2014	GA Milestones EOC (Winter-Biology, Phy Sci, 9th Lit, MthI, Coord Alg	9-12
Dec 8-16, 2014	BENCHMARK WINDOW #2- Excludes Math and Econ	1-12
Dec 13, 2014	ACT – RCHS	11, 12
Dec 15-16, 2014	GA Milestones EOC (Winter – Econ, Am Lit, Mth II, US Hist	9-12

Second Semester

DATE	TEST	GRADES
Jan 19-23, 2015	GA Milestones Midmonth and Retests	9-12
Jan 20 – March 03, 2015	ACCESS for ELLs	K-12
Jan 24, 2015	SAT – Rockdale County High School	11, 12
Feb 7, 2015	ACT – Heritage High School	11, 12
Feb 9-13, 2015	GA Milestones Midmonth and Retests	9-12
Feb 25-26, 2015	GHSWT-retest (W-Test, Th- Makeup)	11, 12
Mar – May 2015	CTAE Pathways Assessments	9-12
Mar 2-6, 2015	GA Milestones Midmonth & Retest	9-12
Mar 4-12, 2015	BENCHMARK WINDOW #3- Excludes Math	1-12
Mar 14, 2015	SAT – SHS	11, 12
Mar 23-27, 2015	GHSGT (Main) (M-ELA, T-Math, W-SS, Th-Sci, F-Makeup)	11*, 12
Apr 18, 2015	ACT – RCHS	11, 12
Apr 27-May 1, 2015	GA Milestones EOC (Spring: Coord. Alg, Math I, Biology, Phys. Sci, Am Lit)	8-12
May 2, 2015	SAT – RCHS	11, 12
May 4-8, 2015	GA Milestones EOC (Spring: 9 Lit, Analytic Geo, Mth II, US Hist, Econ)	9-12
May 4-15, 2015	Advance Placement Exams	9-12
June 6, 2015	SAT – Salem High School	11-12
June 15-19. 2015 (tent)	Georgia Milestone EOC	8-12
June 17, 1015 (tent)	GHSWT – retest	12

Key: EOCT – End of Course Test   GHSGT – Georgia High School Graduation Test
        GHSWT – Georgia High School Writing Test

Policies and Procedures

General Policies and Procedures

1. The building officially opens at 7:30 a.m. and closes at 3:30 p.m. The Institute of Advanced Technology at Rockdale County High School building does not open until 7:50 a.m. If you are in the building before or after these times, then you must be with a specific teacher or sponsor for a specific purpose. All students staying after school for extracurricular activities, office hours, tutorial sessions, etc. must be picked up within 15 minutes of the ending time of the activity. All students will be asked to wait outside for their parents after 3:30pm or at the conclusion of after-school activities.

2. Students must arrive in their assigned classroom no later than 8:05 a.m. each morning. Three unexcused tardies will result in parent contact and administrative referral. Students tardy to school in the morning must report to the attendance secretary in the front office. Tardies will be marked as unexcused unless the student has a written excuse note from a parent stating that the student was ill, at a doctor's appointment, etc.

3. Communication is essential. If you are struggling academically, it is important to seek help before you get too far behind. Attending teachers' office hours and tutorial sessions are encouraged as well as asking questions during class. Teacher Assistants are available for most courses.

4. Long-term assignments (given two or more weeks before the due date) are due on the assigned date regardless of an excused absence from school.

5. A student should bring an excused absence note to the attendance office within 3 school days of their return to school. Otherwise it will automatically be recorded as an unexcused absence (Board Policy JB-R).

6. Work due or assigned during an unexcused absence will count as a zero unless a parent-initiated conference is conducted with the teacher.

7. Work assigned during an excused absence must be requested by the student on the first day of their return. The teacher will work with the student to determine deadlines for completion of the missing work (Board Policy JB-R). This also applies to absences due to a school-related function.

8. Work assigned before an excused absence occurs must be turned in on the first day of your return to school. This also applies to absences due to a school-related function.

9. College visits are considered unexcused absences; however, you are permitted and encouraged to complete all make-up work.

10. Students must be in their assigned class each period. If you must leave the classroom, a hall pass should be written by the teacher. If you are not in your assigned class and do not have teacher permission to be out of class, then you are considered skipping (RCPS Code of Conduct 10.2, 1-10 days suspension).

11. Students are committed to attend the Institute of Advanced Technology at Rockdale County High School for four years unless a transfer approval is granted by the RCHS Principal and RCPS Assistant Superintendent for School Improvement.

12. Students must sign and abide by the RCPS Student Code of Conduct. The RCHS Tardy Policy and Dress Code will be strictly enforced. Students may be withdrawn from the Institute of Advanced Technology at Rockdale County High School for disciplinary reasons.

13. Students must sign and abide by the RCPS Acceptable Use Agreement. Any student using the school computers for unauthorized purposes or using another student's login may lose computer privileges.

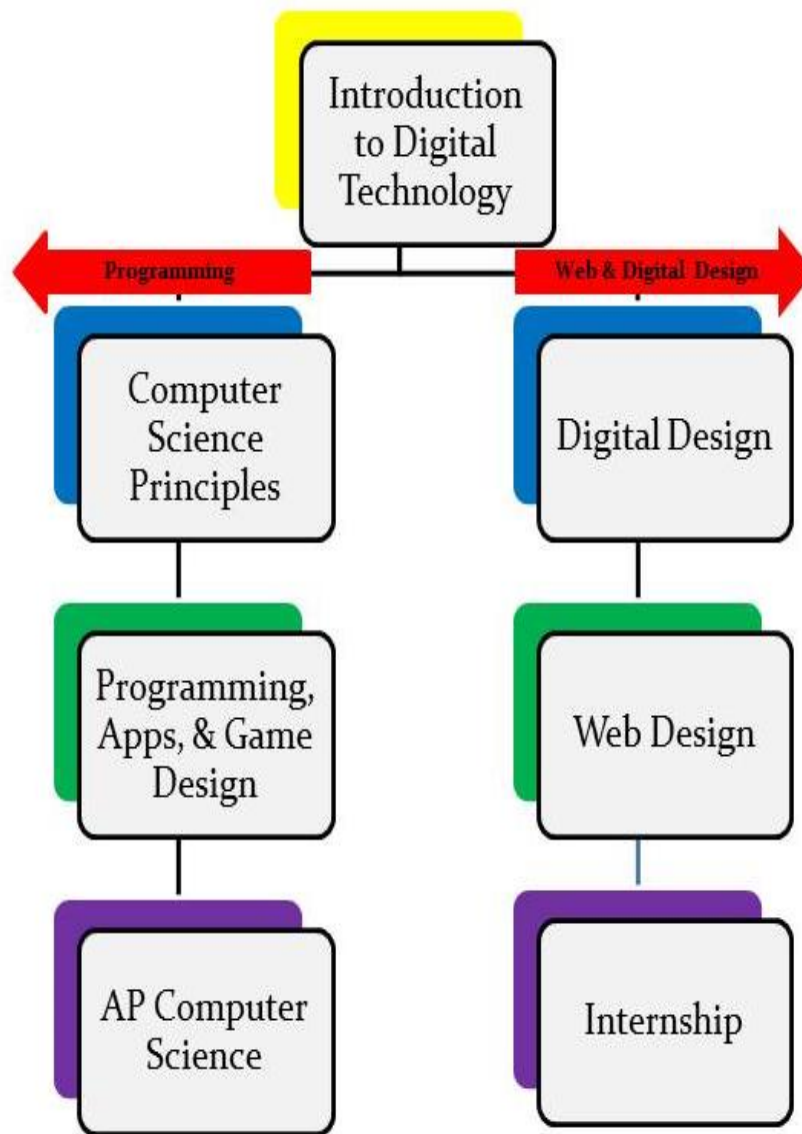14. We request that all families participate in meetings and activities.

Acceptable Conduct for School Functions

The Institute of Advanced Technology at Rockdale County High School is committed to creating and maintaining an environment in which all persons who participate in off-campus school functions feel safe and comfortable. All participants are expected to conduct themselves professionally and exhibit exemplary behavior during school functions as they are representing our school, district, and community. Please review the following expectations:

1. All RCHS, RCPS, and Institute of Advanced Technology at Rockdale County High School rules apply during off-campus school functions.

2. Possession or consumption of any form of alcohol, tobacco, or illegal substance (by Georgia law) will not be tolerated. Any student found to have abused this rule will be sent home immediately at their parent's expense and suspended from school with possible recommendation for expulsion.

3. Always wear appropriate attire and display behavior that is representative of Institute of Advanced Technology at Rockdale County High School student. Students will wear the Institute of Advanced Technology at Rockdale County High School polo shirt with black or khaki slacks for field trips.

4. When students are divided into specific groups, you are to stay with that group without exception! At no time are you to be out in public by yourself. Always use the "buddy system".

5. You are responsible for keeping up with your own money and belongings. Do not leave your items lying around anywhere, including in your room.

6. All students are expected to attend all events, whether you are participating or not. Keep a copy of your itinerary and rules and regulations with you at all times. Please follow your itinerary closely, being early for all departures.

7. Chaperones reserve the right to enter and search any student's room or belongings at any time without warning.

8. There shall be no public display of affection (PDA) at any time.

9. Cell phones, I-pods, and other devices should not be used during activities or after curfew.

10. Females and males should never be in the same hotel room, dorm room, etc. If this occurs, the student(s) will be dismissed from the event. All expenses for the student to return home will be the responsibility of the child's family.

11. All students must remain in their assigned area (hotel room, dorm, host family's home, etc.) after curfew. If students are found outside of their rooms after curfew, they will be excused from the event. All expenses for the student to return home will be the responsibility of the child's family.

Pathways & Course Sequence

Curriculum and Instruction Design

At the heart of Rockdale Institute of Advanced Technology is a highly structured curriculum that sets high expectations and provides individualized monitoring to assist students in attaining ambitious goals for achievement. The Rockdale Institute of Advanced Technology provides a strong academic and technology foundation for students that will prepare them for demanding academic and technology studies of college and Corporate America.

Career Clusters/Pathways

Georgia's Information Technology Clusters allow students to choose an area of interest. Students take classes tailored to their cluster, which helps them navigate their way to greater success – no matter what they choose to do after high school graduation. Each pathway prepares the student for a career. The aim of the program is to show students the relevance of what they're learning in the classroom, whether they want to attend a two-year college, a four-year university or go straight into the world of work. Students will begin to learn about potential careers in elementary and middle school so that they are ready to choose a pathway once they reach high school. Georgia's initiative is based on the national Career Cluster model.

Course 1 – Introduction to Digital Technology

Introduction to Digital Technology is designed for high school students to understand, communicate, and adapt to a digital world as it impacts their personal life, society, and the business world. Exposure to foundational knowledge in hardware, software, programming, web design, IT support, and networks are all taught in a computer lab with hands- on activities and project-focused tasks. Students will not only understand the concepts, but apply their knowledge to situations and defend their actions/decisions/choices through the knowledge and skills acquired in this course. Employability skills are integrated into activities, tasks, and projects throughout the course standards to demonstrate the skills required by business and industry. Competencies in the co-curricular student organization, Future Business Leaders of America (FBLA), are integral components of both the employability skills standards and content standards for this course. Various forms of technologies will be highlighted to expose students to the emerging technologies impacting the digital world. Professional communication skills and practices, problem-solving, ethical and legal issues, and the impact of effective presentation skills are taught in this course as a foundational knowledge to prepare students to be college and career ready. The knowledge and skills taught in this course build upon each other to form a comprehensive introduction to digital world.

Programming Pathway

The Programming pathway is one of six pathways in the Information Technology Cluster. This cluster builds linkages in IT occupations for entry level, technical, and

professional careers related to the design, development, support and management of hardware, software, and multimedia and systems integration services. Careers in Programming and Software Development involve the design, development, implementation and maintenance of computer systems and software, requiring knowledge of computer operating systems, programming languages and software development. People with expertise in programming and software development work with cutting-edge technologies to develop tomorrow's products for use by businesses and consumers. While many of the career opportunities in this area are in software companies, large organizations of other types, such as financial services and business, also offer many opportunities. People with expertise in programming and software development are in high demand, doing work such as creating the software that launches and runs NASA space shuttles. This pathway culminates with an opportunity for students to take the Sun Certified Java Associate offered by Oracle or Microsoft Certified Professional Developer as the end of pathway assessment.

Course 2 – Computer Science Principles

How can computing change the world? What is computer science? Engage your creativity, demonstrate and build your problem solving ability all while connecting the relevance of computer science to the society! Computer Science (CS) Principles is an intellectually rich and engaging course that is focused on building a solid understanding and foundation in computer science. This course emphasizes the content, practices, thinking and skills central to the discipline of computer science. Through both its content and pedagogy, this course aims to appeal to a broad audience. The focus of this course will fall into these computational thinking practices: connecting computing, developing computational artifacts, abstracting, analyzing problems and artifacts, communicating, and collaborating.
Various forms of technologies will be used to expose students to resources and application of computer science. Professional communication skills and practices, problem-solving, ethical and legal issues, and the impact of effective presentation skills are enhanced in this course to prepare students to be college and career ready. Employability skills are integrated into activities, tasks, and projects throughout the course standards to demonstrate the skills required by business and industry.

Computer Science Principles is the second course in the pathways Programming and Computer Science in the Information Technology Cluster. Students enrolled in this course should have successfully completed Introduction to Digital Technology.

Course 3 – Programming, Apps, Games, and Society

Are you ready to design and develop? The course is designed for high school students to strategize, design, and develop games and mobile and desktop applications that can be produced in the real world. Students will learn about life-cycles of project development and use models to develop applications. Attention will be placed on how user interfaces affect the usability and effectiveness of a game or an application. Programming constructs will be employed which will allow students'

applications to interact with "real world," stimuli. The course exposes students to privacy, legality, and security considerations with regards to the software industry.

Various forms of technologies will be used to expose students to resources, software, and applications of programming. Professional communication skills and practices, problem-solving, ethical and legal issues, and the impact of effective presentation skills are enhanced in this course to prepare students to be college and career ready. Employability skills are integrated into activities, tasks, and projects throughout the course standards to demonstrate the skills required by business and industry. Competencies in the co-curricular student organization, Future Business Leaders of America (FBLA), are integral components of the employability skills standard for this course.

Programming, Games, Apps and Society is the third course in the Programming pathway in the Information Technology cluster. Students enrolled in this course should have successfully completed Introduction to Digital Technology and Computer Science Principles. After mastery of the standards in this course, students should be prepared to take the end of pathway assessment in this career area.

Course 4 – AP Computer Science

The AP Computer Science A course is an introductory course in computer science. The major theme of the course is problem solving. The goals of the AP Computer Science A course are comparable to those in the introductory course for computer science majors offered in many college and university computer science departments. It is not expected that all students in the AP Computer Science A course will major in computer science at the university level. The AP Computer Science A course is intended to serve both as an introductory course for computer science majors and as a course for people who will major in other disciplines and want to be informed citizens in today's technological society.

Wed & Digital Design Pathway

The Web & Digital Design pathway is one of six pathways in the Information Technology Cluster. This cluster builds linkages in IT occupations for entry level, technical, and professional careers related to the design, development, support and management of hardware, software, and multimedia and systems integration services. The Web & Digital Design Pathway is designed for high school students to understand, communicate, and adapt to a digital world as it impacts their personal life, society, and business world. Exposure to foundational knowledge in hardware, software, programming, web design, IT support, and networks are taught in a computer lab with hands-on activities and project-focused tasks. Student will not only understand the concepts, but apply their knowledge to situations and defend their actions/decisions/choices through the knowledge and skills acquired in this course.

Employability skills are integrated into activities, tasks, and projects throughout the course standards to demonstrate the skills required by business and industry. The

knowledge and skills taught in this course build upon each other to form a comprehensive introduction to the digital world.

Course 2 – Digital Design

Using web design as the platform for product design and presentation, students will create and learn digital media applications using elements of text, graphics, animation, sound, video and digital imaging for various format. The digital media and interactive media projects developed and published showcase the student skills and ability. Emphasis will be placed on effective use of tools for interactive multimedia production including storyboarding, visual development, project management, digital citizenship, and web processes. Students will create and design web sites that incorporate digital media elements to enhance content of web site.

Various forms of technologies will be used to expose students to resources, software, and applications of media. Professional communication skills and practices, problem-solving, ethical and legal issues, and the impact of effective presentation skills are enhanced in this course to prepare students to be college and career ready. Employability skills are integrated into activities, tasks, and projects throughout the course standards to demonstrate the skills required by business and industry. Competencies in the co-curricular student organization, Future Business Leaders of America (FBLA), are integral components of the employability skills standard for this course.

Digital Design is the second course in the Web and Digital Design pathway in the Information Technology cluster.

Course 3 – Web Design

Can you think of any company that does not have a web presence? Taking this course will equip students will the ability to plan, design, and create a web site. Students will move past learning how to write code and progress to designing a professional looking web site using graphical authoring tools that contains multimedia elements. Working individually and in teams, students will learn to work with web page layout and graphical elements to create a professional looking web site.

Various forms of technologies will be used to expose students to resources, software, and applications of web design. Professional communication skills and practices, problem-solving, ethical and legal issues, and the impact of effective presentation skills are enhanced in this course to prepare students to be college and career ready. Employability skills are integrated into activities, tasks, and projects throughout the course standards to demonstrate the skills required by business and industry. Competencies in the co-curricular student organization, Future Business Leaders of America (FBLA), are integral components of the employability skills standard for this course.

Web Design is the third course in the Web & Digital Design pathway in the Information Technology cluster. Students enrolled in this course should have successfully completed Introduction to Digital Technology and Digital Design. After mastery of the standards in this course, students should be prepared to take the end of pathway assessment in this career area.

Graduation and Pathway Completer Requirements

AREAS OF STUDY	Units Required
(I) English/Language Arts	4
(II) Mathematics	4
(III) Science	4
(IV) Social Studies	4
(V) Health and Physical Education	1
(VI) Institute of Advanced Technology	3
(VII) Modern Language/Latin and/or Fine Arts	2
(VIII) Electives	2
TOTAL UNITS (MINIMUM)	**24**

Information Technology Pathway Completer

All students must successfully complete, at a minimum, the following courses in order to receive a Pathway Completer Certificate.

- Freshman Year - Course 1 – Introduction to Digital Technology 11.41500
- Sophomore Year - Course 2 – Computer Science Principles or Digital Design
- Junior Year - Course 3 – Programming, Apps & Game Design or Web Design & End of Pathway Assessment
- Senior Year – Dual Enrollment or Internship or AP Computer Science
- Senior Year – Industry State Exam

Courses must be taken in sequential order. Students must successfully pass each course. All certificates of completion of pathways are recognized in the IT Industry throughout the state of Georgia. Student has the option to take the Industry certification test for each pathway which will allow students to gain employment. Students may also obtain a Work Ready Certification which will allow students to show their readiness to work.

What is Georgia Work Ready?

Georgia Work Ready was created to ensure that Georgia's workers have the best skills, easy access to training and world-class job opportunities. The backbone of the initiative is the Work Ready Certificate, which assesses the real world skills of Georgia's workers. Georgians can use their Work Ready Certificate to prove their work readiness to potential employers. Georgia also offers gap training aimed at helping to improve Certificate scores, enabling career growth and continued on-the-job success. This, combined with an innovative job profiling process that accurately identifies the exact skills required for specific jobs is helping create the perfect match between Georgia workers and jobs.

The Institute of Advanced Technology at Rockdale County High School students have the opportunity to test for Georgia Work Ready certifications at their home schools, after receiving proper training in our facility.

Benefits of Work Ready

Earning a Work Ready Certificate can be your ticket to the job you've always wanted. And it's free and easy to access. The Certificate verifies your work readiness skill level to potential employers and demonstrates your commitment to success. If you want to improve your skills, Georgia also offers free and easy-to-access training programs. All of this adds up to a competitive advantage, better job opportunities and a brighter future.

http://gaworkready.org/

Student Use of the Internet

Acceptable Use Procedures

As all of the Rockdale County schools become networked, they are being provided with technologies that allow students and staff members to share information and access data or information outside their school. Each school has been provided with technology necessary to allow students and teachers access to the Internet or information superhighway. We believe the system-wide networks (intranet) and access to the Internet will greatly enhance and support research activities and provide additional educational opportunities for students and teachers. Regulations IFBG-R describe the acceptable use procedure of the Rockdale County Public Schools' system-wide network and Internet connections available in all schools. All students, parents, teachers, and staff members will be required to sign a Form #IFBG-F1 acknowledging that they have read and agree with the system's intranet and Internet network acceptable use procedures before they access the intranet or Internet in any fashion.

These regulations describe the acceptable use procedures of the Rockdale County Public Schools' intranet and Internet connections available in all schools.

1. All use of the school system's intranet and Internet connections must be for educational purposes. Students and staff members should not use the connectivity for personal, commercial, or business use, or for political or religious reasons. Any illegal use of intranet and Internet connections is prohibited. This includes but in no means is limited to the use of electronic mail.
Examples of prohibited conduct include but are not limited to the following:

A. Accessing, sending, creating, or posting materials or communications that are:

1. Damaging to another person's reputation,

2. Abusive,

3. Obscene,

4. Sexually oriented,

5. Threatening or demeaning to another person's gender or race,

6. Contrary to the school's policy on harassment,

7. Harassing, or

8. Illegal.

B. Using the network for financial gain or advertising.

C. Posting or plagiarizing work created by another person without their consent.

D. Posting anonymous or forging electronic mail messages.

E. Attempting to read, alter, delete, or copy the electronic mail messages of other system users.

F. Giving out personal information such as phone numbers, driver's license or social security numbers, bankcard or checking account information.

G. Sharing user name and password with others.

2. Data, information, or graphics downloaded from the Internet to a school system computer or anything uploaded from a school to another computer system on the intranet or Internet must follow current established materials selection policies, as listed in Policy IFA and Regulations IFA-R, Instructional Media and Equipment.

3. Students and staff members must agree not to submit, publish, or display any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material. Transmission of material, information, or software in violation of any local, state, or federal law is prohibited.

4. Netiquette

Students and staff members are expected to abide by the generally accepted rules of network etiquette (netiquette). These include, but are not limited to, the following:

A. Be polite. Do not get abusive in your messages to others.

B. Use appropriate language. Do not swear, use vulgarities or any other inappropriate language.

C. Do not reveal your personal address or phone numbers of students or colleagues.

D. Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities. Be careful about what you say about others. E-mail is easily forwarded.

E. Do not use the network in such a way as to disrupt the use of the network by other users.

F. All communications and information accessible via the network should be assumed to be private property.

G. Statements offered by you are your opinion and do not necessarily reflect those views held by the Rockdale County Public Schools.

5. The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges.

6. Internet activity will be filtered in accordance with the Children's Internet Protection Act (CIPA) which will include denying access to visual depictions that are obscene, child pornography, or harmful to minors. Included will also be denying access to chat rooms and personal e-mail accounts.

Contact Information

Institute of Advanced Technology at Rockdale County High School
Phone: 770-483-8754
Fax: 770-483-8708
Website: http://portal.rockdale.k12.ga.us/schools/rchs/Pages/default.aspx

Administration and Staff:

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Co-Curricular Organization

Admissions officers look first at test scores, the rigor of the courses you take, and your grades in those courses. After that, they are interested in a student's extracurricular activities -- in other words, how you spend your time outside of classes. Colleges care about the character of people they admit; therefore, what you do after school, during weekends and over summers tells them a lot about the kind of person you are. When you think about it, you *are* what you do every day, every month, every year.

FBLA – Future Business Leaders of America – Imani A. Bailey / Donna Payne

The purpose of FBLA is to promote an environment in which business oriented students can improve those talents which will better their future. FBLA helps develop vocational and career supportive competencies and promotes civic and personal responsibility.

Goals

- Develop competent, aggressive business leadership.

- Strengthen the confidence of students in themselves and their work.

- Create more interest and understanding of the American business

    Enterprise.

- Encourage members in development of individual projects which contribute

    to the improvement of home, business, and community.

- Develop character, prepare for useful citizenship, and foster patriotism.

- Encourage and practice efficient money management.

- Encourage scholarship and promote school loyalty.

- Assist students in establishment of occupational goals.

- Facilitate the transition from school to work.

Student Agreement

The Institute of Advanced Technology at Rockdale County High School (IAT@RCHS) believes that all students can succeed through hard work, determination, and resiliency. All students must read and understand these expectations before enrolling in IAT@RCHS:

- Students are expected to give their best effort in order to succeed. This may include attending extra-help sessions before or after school or workshops on weekends or during the breaks. It is common for 9th grade students to need additional assistance. Students must agree to seek help when needed by asking questions in class, working with a peer tutor, asking questions during teachers' office hours, etc.

- Homework is an essential component of the learning process at IAT@RCHS. Students must be committed to completing and submitting all assignments and preparing for assessments to the best of their ability.

- It is important for students to take ownership of and be an active participant in the learning process.

- Students are expected to visit teacher websites, Edmodo, or My Big Campus daily.

- Students are expected to write all assignments in their agenda daily.

- The Rockdale County Public Schools Intranet and Internet Acceptable Use Agreement Academic will be enforced.

- Exemplary behavior is expected and rules are enforced fairly and consistently.

- Submitting late work is not an acceptable practice. Assignments must be completed and submitted on time. Assignments and their deadlines have a purpose and are a meaningful part of the learning process!

Graduation Requirements:

- All IAT@RCHS students are required to complete an IT pathway.
- All IAT@RCHS are required to pass the End of Pathway Assessment.
- All IAT@RCHS students are required to complete 25 hours of community service per school year.
- All IAT@RCHS students are required to complete a senior capstone project.

Parent Agreement

The Institute of Advanced Technology at Rockdale County High School (IAT@RCHS) believes that parental involvement is critical to the success of each student and expects parents/guardians to work as a team with school officials to support their child. All parents must read and understand these expectations when enrolling their student in IAT@RCHS:

- Parents should support their child by providing a quiet place at home where he/she can focus on completing assignments.

- Parents should ensure that their child has access to the Internet outside of the school day (home, neighbor, public library, etc).

- Parents should check their child's grades on the online grade book system on a weekly basis and communicate with faculty and staff effectively and professionally about their child's academic progress.

- Parents should have a working email address that they check on a regular basis so faculty and staff can communicate important information effectively.

- Parents should read the IAT@RCHS Monthly Email to stay informed of announcements and upcoming events on a weekly basis.

- Parents may be asked to attend parent-student-teacher conferences to discuss their child's academic progress.

- Parents may be asked to provide transportation for their child to attend extra help sessions before school, after school, on weekends, or during breaks. Students must be picked up from all school activities at the specified time.

- Parents may be asked to check their student's agenda on a nightly basis to assist with organization and time management skills.